

Viridis Schools Governing Body

Annual Calendar 2020 - 2021 DRAFT 2 June 2020

Autumn Term 2020	
Full Governing Body Meeting	
Thursday 8th October 2020 at Orchard, 6pm	<ul style="list-style-type: none"> • Election of Chair & Vice Chair • Agreement of terms of reference • Executive Headteachers Report (Incorporating School Subcommittee Reports) • Consideration of SIP annual reports & headline data outcomes • Presentation of draft School Development Plans & associated review of year gone • Key areas for improvement identified & Identify objectives for the year • Staffing and teacher professional development & impact • Governor training, development and self-evaluation • Senior management team proposes attainment targets for the year. • National Agendas and Risk Management • Consideration of key policies
Resources Committee (Premises Finance, Pay and Personnel) Thursday 5th November 2020 at Orchard, 4:30pm	<ul style="list-style-type: none"> • Agreement of terms of reference & Chair • Budget status report • ½ Year budget review & forecast. Assessment of status of budgets and agree any changes. • Pay Committee meet before meeting to agree HT performance management & staff pay recommendations.
School Subcommittee Meetings	
Orchard Thursday 5th November 2020, 6pm Southwold Thursday 12th November 2020, 5pm Hoxton Garden Thursday 26th November 2020, 5pm	<ul style="list-style-type: none"> • Election of Chair & Vice Chair • Headteachers Report including School Self Evaluation • Outcome of external reviews & evaluations e.g SIP reports • Headline Data presented and analysed for key trends in context of overall National position. • Impact of PPG & Sports Premium • The school development plan and key actions. • Review of yearly calendar of whole school events.
Governor Visit Morning	
Tuesday 20th October 2020 at Southwold	<ul style="list-style-type: none"> • Open Morning Visit to Southwold for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils

Spring Term 2021	
Full Governing Body Meeting	
<p>Thursday 28th January 2021 at Southwold, 6pm</p>	<ul style="list-style-type: none"> • Executive Headteachers Report (Incorporating School Subcommittee Reports) • Consideration of SIP reports • Actions & impact against areas for improvement • Staffing and teacher professional development & impact • Governor training, development and self-evaluation • National Agendas and Risk Management • Consideration of key policies
<p><u>Resources Committee</u> (Premises Finance, Pay and Personnel)</p> <p>25th February 2021 at Orchard (Pre-Subcommittee Meeting) 4:30pm</p>	<ul style="list-style-type: none"> • ¾ Year budget review & forecast • Assessment of status of budgets and agree any changes. • Staffing update • SFVS Review • Staffing Structure and recruitment • Consideration of accessibility & review of Health & Safety Documentation
School Subcommittee Meetings	
<p>Southwold Thursday 11th February 2021, 5pm</p> <p>Orchard Thursday 25th February 2021, 6pm</p> <p>Hoxton Garden Thursday 11th March 2021, 5pm</p>	<ul style="list-style-type: none"> • Headteachers Report • Outcome of external reviews & evaluations e.g SIP reports • Progress towards end of year targets • Teaching profile and strategic/CPD actions • Consideration of provision for SEN/PPG & Vulnerable pupils. • Review of Attendance targets & strategies • Pupil & parents views of the school evaluated, key areas of focus identified considered
Governor Visit Morning	
<p>Wednesday 3rd February 2021 at Hoxton Garden</p>	<ul style="list-style-type: none"> • Open Morning Visit to Hoxton Garden for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils

Summer Term 2021	
Full Governing Body Meeting	
<p>Thursday 20th May 2021 at Hoxton Garden, 6pm</p>	<ul style="list-style-type: none"> • Executive Headteachers Report (Incorporating School Subcommittee Reports) • Actions & impact against areas for improvement • Staffing and teacher professional development & impact • Governor training, development and self evaluation • National Agendas and Risk Management • Consideration of key policies • Approval of new budget as recommended by Finance committee
<p><u>Resources Committee</u> (Premises Finance, Pay and Personnel)</p> <p>Thursday 20th May 2021 at Hoxton Garden (Pre-Governing Body) 4:30pm</p>	<ul style="list-style-type: none"> • Staffing update • Year End budget review & forecast • Assessment of status of budget and agree any changes. • Review new budget and agree recommendations to full Governing body. • Premises works and strategic actions
School Subcommittee Meetings	
<p>Southwold Thursday 10th June 2021, 5pm</p> <p>Orchard Thursday 17th June 2021, 6pm</p> <p>Hoxton Garden Thursday 8th July 2021, 5pm</p>	<ul style="list-style-type: none"> • Headteachers Report • Outcome of external reviews & evaluations e.g SIP reports • Headline Data presented and analysed for key trends in context of overall National position. • Progress towards end of year targets • Teaching profile and strategic/CPD actions • Consideration of provision for SEN/PPG & Vulnerable pupils & links with other agencies • Review of Attendance targets & strategies • Strategic Planning for new academic year
Governor Visit Morning	
<p>Friday 7th May 2021 at Orchard</p>	<ul style="list-style-type: none"> • Open Morning Visit to Orchard for all Governors including visits to classrooms and presentation on key curriculum area & book look/meeting with pupils
<p>Ongoing</p>	<ul style="list-style-type: none"> • Link Governor Visits • Observation of pupil progress meetings • Attendance at whole school events • Sub Committee/Individual focussed audits of provision