

Full Re-Opening September 2020

Dear Parents and Carers,

Following the government's announcement on Friday 3rd July about the return to school of pupils and staff for the start of the new academic year, we are now in a position to communicate the plan for full re-opening on **Monday 7th September 2020**.

The following plan has been made in conjunction with the official guidance, which you can find [here](#).

Year 6

We would like to take this opportunity to extend our warmest wishes to Year 6 and thank them for their hard work and resilience, which have made them a credit to our school. We hope to commemorate their time at the school more fully next term and will communicate the plans for this in due course. On behalf of all the staff and governors, I would also like to thank the parents and carers of Year 6 pupils for all the support you have shown the school during your child's time here and wish all the children well in their transition to Year 7.

Reopening Plan

The government has now deemed it safe for all pupils to return to school in September 2020. As we move out of lockdown, the emphasis is on minimising contact between pupils and implementing hygiene measures rather than social distancing between pupils.

This means that the school is able to welcome back all pupils and staff at the beginning of the new term. You will have read in previous correspondence how the school has used risk assessments to put into place a series of robust health and safety measures. These have helped reduce contact between staff and pupils, as well as prioritising high levels of personal hygiene.

It is very important that we remain vigilant in ensuring that all these practices are kept at the forefront as we now upscale our operating arrangements to welcome back all pupils.

Staggered Start and Finish Times

Year	Start Time	Finish Time	Entrance and Exit	Stairs
Nursery AM	9.25am	11.55am	Back Gate (entrance) Main Gate (exit)	N/A
Nursery PM	12.30pm	3:00pm	Main Gate	N/A
Reception	9.25am	3:00pm	Back Gate	N/A
Year 1	9.05am	3:20pm	Main Gate / Side Gate	Yr1 PP
Year 2	9.05am	3.20pm	Main Gate / Side Gate	Main PG
Year 3	8:55am	3:30pm	Main Gate / Side Gate	New Build
Year 4	8:55am	3:30pm	Main Gate / Side Gate	New Build
Year 5	8.55am	3.30pm	Back Gate	Shed door
Year 6	8.55am	3.30pm	Back Gate	PP

Parents on site

- Only one parent to drop off pupils at allocated drop off and pick up times.
- A one way system will operate for entry and exit from school site.
- Admittance into the school is by appointment only and a telephone call should be made to the office if you need to speak to a member of staff.

Classroom Organisation

- Each class will stay in their own bubble throughout the day including arrival at school, during teaching time and departure at the end of the day. This means that they will have minimal contact with other pupils in the school.
- Each class will stay in their year group bubble during break and lunchtime.
- Assemblies will continue through a live video link to each classroom.
- Desks in classrooms will be front facing rather than set up in groups to minimise face to face contact.

Staffing

- Staff will be advised to follow the 1m social distancing rule from other staff and from pupils when possible. Staff will be mindful of the needs of younger children in situations where social distancing will be challenging.
- Staff are allowed to work with different groups of children although this will be kept to a minimum. Pupils will still have Spanish lessons, Music lessons and interventions from other staff to support their well-being and academic needs.

Hygiene

- Time will be allocated for regular washing of hands on arrival, after breaks, lunch and before home time.
- The school will provide in class hygiene boxes which will be checked daily. This will include tissues, hand sanitiser and cleaning wipes.
- Doors and windows will be left open so that classrooms are well ventilated.
- Pupils will be provided with their own named bag containing all necessary equipment for use in school. No personal equipment is to be brought in from home.
- The school will have enhanced cleaning each day.
- All toilets will be cleaned during the day.
- All equipment and resources will be cleaned by staff members before its use by another class.

School Uniform and Book Bags

- Full school uniform is to be worn by all pupils.
- On days that children have PE, children will be expected to bring their PE kit to school and it will be taken home again at the end of the day. Details of PE days will be provided in September with the curriculum overview.
- School approved book bags are expected for all pupils. These can be purchased from the school office (please ring for an appointment time first) or from Mapac for a cost of £5.

Food and drink

- Catering will operate as normal. Pupils who are entitled to a free school meal and those in Reception, Year 1 and Year 2 (Universal Free School Meal programme) will receive a hot dinner.
- For payment for dinners, the schools accepts online payments through www.scopay.com. A letter is sent when the child starts school and each September thereafter detailing how to log in, access the app and make payments. If in doubt, please speak to the school office for further details.
- Pupils must bring a named water bottle to school each day.
- Pupils are encouraged to bring a piece of fruit to eat at break time.

Medical / Safeguarding

- Please do not send your child to school if they display any of the symptoms associated with the virus. These include a new, continuous cough, a high temperature or a loss of, or change in, their normal sense of taste or smell.
- Any staff member, household member or pupil displaying symptoms should be tested as soon as possible with the result made known to the school.
- Any pupil who displays symptoms of the virus during the school day will be isolated, parents will then be contacted to collect their child and told to self-isolate in accordance with medical advice.
- The use of general PPE for pupils and staff in school will not be worn in line with guidance.
- Members of staff attending to sick or injured pupils will try and avoid face to face contact and wear PPE appropriate to the situation.
- In the event of a staff member or a pupil testing positive for Covid 19, the school will contact the local health protection team. They will carry out a risk assessment to determine which people the infected person has come into contact with, and will advise the school on what action to take.

