

**ABQM Steering Group Meeting Minutes Date: 3/4/19**

Present: Jo (PSHCE Lead), Claudia (governor), Jazminka (parent), Jen (Learning Mentor), *Khalid, Priya, Rhea (pupils),* Erin Gilham (Deputy Headteacher)

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| **Agenda** | **Discussion** | **Agreed Action** (Persons Responsible) |
| ABQM | * What is the ABQM? * Why are we applying for it? * What is the purpose of this meeting in relation to the ABQM? | * Everyone is clear of the Anti-Bullying policy. * Policy on line and in office thought to be most useful as accessible when needed. * Parents to be referred to the policy outlines. * Inform children again about where the policy is through SC agendas |
| AB policy | * What is the school policy on bullying? * How is the policy utilised by staff members and students? * How can parents/carers and others access the policy? * Do other policies make explicit reference to AB policy? | * Parents to create a flyer to support parents to access the policy more easily. SW * Children to update flyer with School Council & Digital Leaders * Policy referred to by CT when needed. * Sanction ladder something all are aware of |
| School council | * School council to have an AB focus * Look at keeping safe leaflet – is it still relevant? How is it helping? * Can chn/parents access it? | * School council to add where to find leaflets to agenda and heads of school council to inform rest of school council about school application for ABQM * JB to provide school council with keeping safe leaflet – SC to go through leaflet to see if it needs updating |
| Pupil involvement | * Pupil interview question sheet * Questions regarding pupil’s trust in peer mediators? * How the peer mediators respond to signs of bullying. Discussions with LM * Step by step process for PM | * JB to chase teachers to follow up the question sheet around how safe children feel about safety in school * Peer Mediators clear on steps to follow to prevent bullying, escalating to an adult if unsure. * Extra training to take place regarding anti bullying in Summer 2 * Lanyards to be updated and reprinted for training. * Pupils feel safe in school and know what they need to do if they feel like there is bullying going on. |
| e-safety | * What is in place/are we putting in place? * Digital leader assembly on cyber bullying? Is this creating impact? | * Parents in coffee morning were very KS1 heavy; worth targeting coffee morning to KS2 parents, in particular around mobile phone use. * Digital leader assembly’s to be run in Summer 1 |
| Bullying in the media | * Do parents see this as a problem? * How does LM tackle issues that arise? * Print out articles for teachers to put in problem and praise boxes/for teachers to discuss? What is the impact? * Monitoring SMSC books for evidence | * Updated PSHCE curriculum covers bullying in the media. * We encourage staff to discuss news and use the media as stimuli to support with clarity; include in circle times with a purpose. * JB to carry out learning walk to check SMSC books |
| Parental/family involvement | * Notifying parents/carers of support schools can provide? * Parent ambassadors * Families Week – Summer 1 – Stonewall focus   + Grand parent lunch & Bring a Mum morning | * JB to meet LM to go through criteria * NO to be approached to be link person for parents to direct * Ensure that flyers are up around the school when ABQM to show that it is being addressed./newsletters. * Bystander training to be delivered by LM |
| **Safer communities** | * Coffee Morning scheduled with Young Hackney for parents June * Year 6 children to receive workshops from Young Hackney to support transition to secondary school. | * Coffee Morning date TBC * Young Hackney to confirm dates for Year 6 workshops. |
| **AOB** | * Stonewall training follow up * Celebrating friendship day – Look into * Consider an app to keep parents up to date with letters. | * To be discussed next meeting and delivered to TAs in Summer 1 training |